



Certificate in Computer Accounting

Duration : 240 Hrs / 3 Months

- Basics of Accounting
- Fundamental Features of Computerized Accounting - Tally.ERP 9
- Basics of Computerized Accounting Using Tally Configurations
- Creating Accounting Masters
- Voucher Entry in Computerized Accounting
- Creating Inventory Masters
- Banking in Computerized Accounting
- Computerized Accounting - General Reports
- Technological Advantages of Computerized Accounting using Tally.ERP 9 - Part 1
- Technological Advantages of Computerized Accounting using Tally.ERP 9 - Part II
- Voucher Entry - Advanced Features
- Voucher Types
- Banking
- Interest Calculation
- Advanced Inventory in Computerized Accounting
- Price List
- Point of Sale (POS)
- Inventory Vouchers
- Advanced Inventory Masters
- Advanced Units of Measure
- Invoicing
- Multi Currency activation and Creation of Currencies
- Multilingual Capabilities
- Application Management and Controls
- Data Maintenance
- Service Tax
- VAT
- Overview of GST